

Student Rights and Responsibilities

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DSPS Student Rights

According to the California Code of Regulations (Title VI, the Rehabilitation Act of 1973 (Section 504), and The Americans with Disabilities Act of 1990 (ADA), you have certain rights.

- As a qualified student with a verified disability, you have the right to receive reasonable academic accommodations based on your educational limitations in order to have access to activities, programs, and services. The college faculty and staff shall not automatically reject an accommodation unless other effective, more feasible ones exist or the identified accommodations have been determined to lower academic standards or otherwise fundamentally alter the nature of the program in question.
- Your participation in DSPS shall be entirely voluntary.
- Receiving DSPS support services/accommodations or DSPS instruction shall not preclude you from participating in any other course, program or activity offered by the college.
- All records maintained by DSPS personnel pertaining to your disabilities shall be protected from disclosure and shall be subject to the Family Educational Rights and Privacy Act (FERPA) requirements for handling student records. However, your

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consent to release information is not required as long as the disclosure is to other school officials (including instructors) within the college whom San Bernardino Valley College has determined to have legitimate educational interests. Portions of the information you present to DSPS may be shared with the Chancellor's Office of the California Community Colleges or other state or federal agencies; however, disclosure to these parties is made in strict accordance with applicable statutes regarding confidentiality, including the Family Educational Rights and Privacy Act (FERPA). According to Section 7 of the Federal Privacy Act, providing your social security number is voluntary.

- You shall not be excluded from the participation in, be denied the benefits of, or be subject to discrimination under any program or activity in a public entity. In essence, you shall not be discriminated against in any way on the basis of disability.

If you wish to file a formal complaint or grievance regarding discrimination on the basis of disability, you should contact DSPS Director, Larry W. Brunson, Jr. (909-384-8949) or the ADA/504 Coordinator Scott Stark (909-384-8958). You may also contact the [US Department of Education Office of Civil Rights](#).

DSPS Student Responsibilities

Disabled Student Programs & Services (DSPS) receives special funding to provide services to students with disabilities and is required to meet state and federal regulations. To help you comply with these regulations, you, as a student receiving DSPS services, have the following responsibilities:

- to provide DSPS with documentation of your disability;
- to meet with a DSPS Counselor to complete an Academic Accommodations Plan (AAP);
- to request services that are identified in your Academic Accommodations Plan (AAP);
- to show progress toward the goals in your Academic Accommodations Plan (AAP);
- To notify DSPS in advance of any absences from class or appointments if you are using interpreters, captionists, tutors, and/or other assistants (failure to notify DSPS might result in the loss of services);
- To return any equipment on loan from DSPS at the end of each semester (if the equipment is not returned, you will be held responsible for replacement costs);

- To maintain behavior appropriate in the educational setting; and
- To abide by the Student Code of Conduct and the Academic Honesty Policy.

Student Code of Conduct at San Bernardino Valley College

You are held individually responsible to abide by the information contained in the SBVC Catalog and by the Student Code of Conduct. Failure to read and comply with college regulations will not exempt students from whatever penalties they might incur.

You are expected to conduct yourself in an acceptable manner while on campus and when representing SBVC in any off-campus activity. Specific rules and regulations and applicable penalties for violation of the Student Code of Conduct (Ed Code 66300) are available in the Office of the Vice President of Student Services at any time. You have the responsibility to be aware of the College regulations.

Academic Honesty at San Bernardino Valley College

The Student Code of Conduct published in the SBVC Catalog defines dishonesty as plagiarism, cheating, or knowingly furnishing false information to the college. Such behavior shall constitute sufficient cause for the initiation of disciplinary action.

Policy for Suspension of DSPS Services

If you fail to follow written policies and procedures for DSPS services, the DSPS Director will notify you in writing that you are in violation of the DSPS policies and procedures and that if you continue to be in violation, services may be suspended or terminated. You will be invited to discuss the issue in a meeting with the DSPS Director. A written notice will be sent to you when formal action is taken to suspend or terminate services. You will also be notified of the process for appeal of a decision to suspend or terminate services.



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